



## DEPARTMENT OF THE AIR FORCE

66TH SECURITY FORCES SQUADRON

HANSCOM AIR FORCE BASE, MASSACHUSETTS

12 October 2016

MEMORANDUM FOR NEWLY ASSIGNED PERSONNEL

FROM: 66 SFS/CC

SUBJECT: Hanscom AFB Privately Owned Firearms Procedures

1. The 66th Air Base Group Integrated Defense Plan (IDP) establishes Privately Owned Weapons Procedures (POW) for Hanscom AFB (HAFB).

2. **Firearms Registration on HAFB:** Registration of firearms is mandatory when stored on the installation for all residents of on-base housing, base dormitories, temporary living facilities, Fam-Camp or any other facility where a person will reside on base. Firearms registration is accomplished by contacting the 66th Security Forces Squadron (SFS) and completing an AF IMT Form 1314 and a DD Form 2760. The AF IMT Form 1314 must be filled out in its entirety and signed by your unit commander or designated representative. The form must be returned to Security Forces Police Services section at building 1725 within five (5) days of arriving on station. On space-available basis, privately owned weapons may be stored in the Security Forces Armory for individuals living in base housing who choose not to store them at their residence, the dormitories, Fam-Camp, or off base until they obtain the proper licensing and permits to keep their weapons at their residence. For Armory storage procedures contact Security Forces Combat Arms section at building 1725. *All individuals living in base dormitories or occupying Temporary Living Facilities are required to store their privately owned weapons at the Security Forces Armory.*

3. **Transporting Firearms:** *Firearms may only be transported on HAFB to and from the SFS Armory or to their residence in base housing.* When transporting a privately owned weapon on base the following procedures will apply: the installation entry controller will be notified upon arrival to the gate there is a privately owned weapon or ammunition in their vehicle and where they intend to transport it to. The weapon **must** be unloaded in the trunk of the vehicle, cleared safe, with the breech open. For vehicles without a trunk the weapon must be unloaded, out of arms reach and within a locked container or secured with a key-activated trigger lock. Note: the weapon must not be left unattended at any time and will be under the supervision of an adult, 18 years of age or older. Transporting firearms on motorcycles, bicycles, or any two- or three-wheeled vehicle is prohibited. Carrying firearms on base, unless during transport, is prohibited. Certain exceptions apply to on-base law enforcement and local law enforcement. **The firearm owner must be properly licensed in the state of Massachusetts to transport off the installation.** *Concealed weapon permits from any state are not valid while on Hanscom AFB.*

**4. Obtaining a Firearms Identification Card (FID) or License to Carry (LTC) in Massachusetts:** All personnel residing off base must report to their local civilian police department to obtain a FID or LTC (resident or non-resident) for personally owned weapons. Hanscom AFB (HAFB) housing residents who choose to obtain a state issued license will be with the town of Lincoln; Fam-Camp residents will be the town of Bedford. For individuals residing outside of HAFB contact the local police department in the town or city in which you reside.

For further information on obtaining a MA FID or LTC please refer to the following link:  
<http://www.mass.gov/eopss/firearms-reg-and-laws/>.

**5. Registration of firearms for personnel residing off HAFB:** Firearms Records Bureau (FRB) maintains a database of licenses issued and records of firearms. If you fall under one of the three following categories you are required to register your weapon(s) in the state of Massachusetts.

1. You are a MA resident and you obtained a firearm from out of state.
2. You recently moved to MA and wish to record ownership of a firearm.
3. You possess a firearm and there is no record of the weapon on file with the FRB.

For further information on registering your weapons please refer to the following link:  
<http://www.mass.gov/eopss/firearms-reg-and-laws/frb/firearms-transactions.html>

For further information on firearms forms and applications for the state of Massachusetts please refer to the following link:  
<http://www.mass.gov/eopss/firearms-reg-and-laws/frb/firearms-forms-and-applications.html>

**6. Fam-Camp:** On space available basis, privately owned firearms may be temporarily stored in the SF armory for individuals staying at Fam Camp until they obtain the proper state issued license. Once the proper license is obtained, Firearms registration for HAFB is accomplished by contacting SFS and completing an AF IMT Form 1314, Firearms Registration and a DD Form 2760. *Proper registration in MA is still required.* If licensing and registration are complete, properly storing firearms inside the RV is acceptable only at Fam-Camp. The weapon may only be transported on base in the RV to go to/from the armory for temporary storage.

**7. Prohibited Weapons:** Items prohibited on HAFB as well as by state law are as follows: bombs, blackjacks, firearm silencers, gas guns, machine guns, sawed-off by barrels or butts, metallic knuckles, gravity knives, and switchblade knives. The following weapons are prohibited on HAFB unless properly stored: bows, crossbows, arrows, blowguns, machetes, daggers, dirks, knives with a fixed or folding blade over three inches in length, nunchucks, throwing stars, slingshots, spears, or swords. ***Exception:*** blunted decorative swords and spears which are properly displayed on a wall mount are permissible. *Note: none of these items are allowed in temporary living facilities or base dormitories.*

8. Firearm control is a major concern, as is the safety of all who live, work and play on Hanscom AFB. Following the rules and restrictions stated above will ensure a safer experience for all! If you fail to comply with the above terms and conditions, action may be taken against you, including criminal prosecution and/or debarment from the installation. **MA state laws may change at any time! It is the weapon owner's responsibility to ensure they are seeking out all information regarding their privately owned weapons!** Any questions can be directed to Security Forces Police Services section or Security Forces Combat Arms section at 781-225-5000.



JOSEPH A. BINCAROUSKY SR., Maj, USAF  
Commander