

Material	What to Recycle 	How to Prepare 	Do not include 
	<b>Flattened Cardboard</b>	Flatten cardboard boxes Do not tie	No boxes with food residue
	<b>Magazines</b>	No special preparation required	No plastic (examples: mailing jackets and CD advertisement discs)
	<b>Office Paper (including shredded paper)</b>	Shredded paper loose or in plastic bags or paper bags only Colored paper ok	No tissues, paper towels, paper plates or other paper that have food residue
	<b>Brown Paper Bags</b>	No special preparation required	No food residue
	<b>Newspapers</b>	No special preparation required	
	<b>Plastic Bottles and Containers</b>	<b>Numbered plastics 1-7 only</b> Rinse clean. caps, lids, labels ok	No plastic bags No kitchen bags No plastic wrap No Styrofoam
	<b>Junk Mail</b>	No special preparation required. Plastic windows ok.	
	<b>Phonebooks</b>	No special preparation required.	
	<b>Paperboard</b> Includes milk, orange juice cartons and juice boxes	Flatten boxes Empty and rinse cartons May be flattened	Remove wax and foil liners from food boxes Remove straws No food residue
	<b>Glass Bottles and Jars</b> Clear, green, brown glass bottles and jars only	Rinse clean Caps, lids, labels ok	No broken glass No ceramics No other glass
	<b>Aluminum Cans, Foil, Pie Plates</b>	Rinse clean Labels are ok	No paint cans No coat hangers No food residue
	<b>Steel Cans and Empty Aerosol Cans</b>	Rinse clean Labels are ok Cans may be flattened	No paint cans No coat hangers No food residue