



DEPARTMENT OF THE AIR FORCE
AIR FORCE LIFE CYCLE MANAGEMENT CENTER
HANSCOM AIR FORCE BASE MASSACHUSETTS

MEMORANDUM FOR ALL CONTRACTORS

20 March 2020

FROM: AFLCMC/PZI
16 Eglin St, Bldg 1604
Hanscom AFB, MA 01731

SUBJECT: Performance of Contracts on Air Force Installations/Property, Specifically
Hanscom AFB and Our Geographically Separated Units

1. On 31 January 2020 the Secretary of Health and Human Services (HHS) declared a Public Health Emergency in response to COVID-19. On 11 March 2020 the World Health Organization (WHO) announced that the COVID-19 outbreak could be characterized as a pandemic, as the rates of infection continue to rise in many locations around the world and across the United States of America. On 13 March 2020 the President of the United States proclaimed that the COVID-19 outbreak in the United States constituted a national emergency, beginning 1 March 2020. In response to this national emergency, and out of an abundance of caution, we are reminding contractors that enter government installations and property while performing their government issued contracts to be mindful of proper health protocols.

2. Contractors should **NOT** allow any employee to enter onto Hanscom AFB or other government property if in the **last 14 days**:

- Person is feeling sick or ill such as fever, chills, cough, shortness of breath, body aches, or respiratory symptoms etc.
- Person has returned from overseas travel of any kind
- Person has been in contact with a lab confirmed positive COVID-19 individual
- Person has been tested for COVID-19
- Person has been in contact with a quarantined individual relating to COVID-19

If any of the above, Public Health review **will be required** for further assessment **prior** to base entry. Please contact the Public Health Department at Hanscom AFB via email at usaf.hanscom.66-abg.list.publichealth@mail.mil or by phone at 781-225-6295.

3. This information is issued for the protection of both contractor and government employees during this unprecedented time. Your cooperation is greatly appreciated.

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