



SECRETARY OF THE AIR FORCE
WASHINGTON

MAR 16 2020

MEMORANDUM FOR ALMAJCOM-FOA-DRU/CC
DISTRIBUTION C

SUBJECT: Travel Restriction Delegations of Authority

References: (a) Secretary of Defense Memorandum, "Travel Restrictions for DoD Components in Response to Coronavirus Disease 2019," 11 March 2020
(b) Deputy Secretary of Defense Memorandum, "Stop Movement for all Domestic Travel for DoD Components in Response to Coronavirus Disease 2019" 13 March 2020
(c) Office of the Under Secretary of Defense for Personnel and Readiness Memorandum, "Force Health Protection Guidance (Supplement 4)" Department of Defense Guidance for Personnel Traveling During the Novel Coronavirus Outbreak" March 11, 2020

1. I hereby delegate authority to except any Department of the Air Force military or civilian member, or family member thereof, from the travel restrictions in references (a) and (b) to the first general or flag officer, or member of the Senior Executive Service, in the member's chain of command or supervision. Exceptions are to be done on a case by case basis, shall be limited in number, shall be documented in writing and signed by the waiver authority, and shall be coordinated between the gaining and losing organizations. This authority may not be re-delegated.
2. Currently scheduled, and Secretary of Defense-approved Global Force Management activities, are deemed mission essential. This includes pre-planned missions in support of Combatant Commanders' enduring operations. All operating forces, to include voluntarily and involuntarily activated Reserve component personnel, will continue to prepare for employment/deployment. Personnel will continue all pre-deployment activities, i.e., processing and training. Appropriate social distancing procedures as outlined in reference (c) page 4 will be rigorously followed. Disruptions to transportation movement caused by DoD travel restrictions will be mitigated to support onward movement. Any risks to the force will be elevated and reported through existing processes and procedures. Commanders will continue to identify any issues or concerns through their respective chain of command.
3. Additionally, Commander Air Mobility Command will develop and approve procedures for aircrew and passenger movement in compliance with the referenced Secretary of Defense memoranda as well as USD (P&R) force health protection memoranda in order to balance risk to force with the requirement to support mission essential travel on military aircraft. These procedures will be coordinated with United States Transportation Command.
4. The determination of whether official travel, other than that described in paragraph 2, is mission essential or non-mission essential is hereby delegated to the first general or flag officer, or member of the Senior Executive Service, in the traveler's chain of command or supervision. This authority may not be re-delegated.


Barbara Barrett